

TB 1294 – Trustee Board Agenda

Meeting: **Trustee Board**
 Date: 29 September 2022
 Time: 4pm
 Location: In UEASU office/online
 Author: Elise Page/Abbie Mulcairn/Caroline Wilson
 Status: Draft

**Starred items are for noting and will not usually be open for discussion unless a prior request is placed with the chair.*

Confidential papers will be in the Closed Business section. Treat these papers as highly confidential.

ADMINISTRATION

TB 1295 Statements from the Chair
 To note any statements from the Chair

TB 1296 Declarations of Interest
 To update the Register of Interest and accept any declarations of interest

TB 1297 Minutes of the previous meeting
 To approve the minutes of the meeting held on 23rd June 2022

TB 1298 Verbal Update on Action Points and Matters Arising
 To note on action points and any other matters arising from the minutes not otherwise covered by the agenda.

Item	Action Requested	Date	Assigned
TB 1243	EP and SS to send changes to bye-laws around board subcommittees to first union council of year	October UC	EP & SS
TB 1264	C&D officer to propose amended motion to first UC of new academic year (additional trustee motion)	October	SS
TB 1285	AM to send skills matrix to trustees to be discussed at next Board.	Before Sept board	AM
TB 1286	AM to send NUS governance audit proposal and timeline to trustees EP and AM to arrange meeting of all trustees to discuss the NUS review/audit and set priorities for the board	Asap	AM EP & AM
TB 1288	CW to add strategy presentation to board folder for trustees to view		CW
TB 1290	AM to invite all trustees to Union Council		AM

TB 1299 Sub-Committee Proceedings*
 To note minutes of [AHRC](#), [Finance Committee](#) and Management Committee.
 To note any verbal updates from Chairs. . To note any verbal updates from Chairs.

TB 1300 Trustee Board appointments and departures
 To appoint a Deputy Chair of the Trustee Board
 To note any appointments and departures of the Trustee Board
 To note any appointments and departures of the Sub-Committees

PERFORMANCE

[TB 1301](#) CEO Report and Update
 To note CEO report and take questions

TB 1302 Officer Updates
 To note a report from the Chair of MC of Officer Updates

[TB 1303](#) Social Enterprise report
 To note an update on the performance of social enterprises

HR & PEOPLE & CULTURE

[TB 1304](#) HR Report
 To note a report and verbal update on HR activities

FINANCE AND LEGAL

[TB 1305](#) Finance Update – FC Accounts to July 2022
 To note the FC accounts to July 2022

TB 1305a **FC 3 Year Forward View**
To note the FC 3 year forward view

STRATEGY, POLICIES, AND GOVERNANCE

TB 1306 **Code of conduct annual report**
To note the annual code of conduct report

TB 1307 **Complaints from members annual report**
To note an annual report on complaints from members

TB 1308 **Cycle of Business**
To approve changes to the cycle of business

TB 1309 **Trustee Board effectiveness report**
To agree whether to proceed with NUS audit

RISK

TB 1310 **Risk Register Update**
To note an update on the risk register from the Risk and Oversight Committee

SUNDRIES

TB 1311 **Any Other Business**

TB 1312 **Time, Date and Place of the next meeting**
To agree a time, date and place for the next meeting
Next meeting: 4pm on 24 November

CLOSED BUSINESS

TB 1313

Any other closed business

To note any other closed business