



UEA Student Union
(Company number: 0966 4303)
Board Meeting
Mon 23 Oct 23 @ 1600
In Bookable Room 6
Agenda

Trustees

Full time Officer Trustees (Max 5: Article 35.1)

Taylor Sounes (TS) Chair	Under-Graduate Education Officer	t.sounes@uea.ac.uk
Luke Johnson (LJ)	Activities & Opportunities Officer	luke.e.Johnson@uea.ac.uk
Elise Page (EP)	Post-Graduate Education Officer	e.page@uea.ac.uk
Serene Shibili Sexton (SS)	Campaigns & Democracy Officer	s.shibli-Sexton@uea.ac.uk
Nathan Wyatt (NW)	Welfare, Community & Diversity Officer	Nathan.wyatt@uea.ac.uk

Part-time Officer Trustees (Max 2: Article 35.2)

None elected

Student Trustees (Max 4: Articles 35.3 & 41)

None elected

Post Grad Trustee (Max 1: Articles 35.3 & 41)

Not elected

External Trustees (Max 6: Article 35.4)

Dev Aditya (DA)	dev@oiedu.co.uk
Anwar Azari (AA)	a.azari@mdx.ac.uk
Simon George (SG)	simon.george@uea.ac.uk
Ben Soper (BS)	benjamin.soper@uea.ac.uk

In attendance

Jonathan Davis	UEASU Clerk	SU.Clerk@uea.ac.uk
Caroline Wilson	UEASU CEO (Interim)	Caroline.wilson@uea.ac.uk
Tim Cave	UEASU Assistant Director (Finance)	tim.cave@uea.ac.uk

Quorum

Article 103. Half the post-holders on the Board of Trustees and such quorum must include a minimum of two External Trustees and four Trustees who are Ordinary Members of the Union (**Ordinary Members:** student members of the Union being students at the UEA as further defined in Article 18 and the FTSO)
The quorum is deemed to be **6** Trustees.

Article 104. Where the resolution or issue under discussion concerns a matter in respect of which some or all of the Trustees have a conflict of interest, the quorum shall be 5.

Agenda Items

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|-----|---|--------|
| 1. | Welcome (Chair) | |
| | 1.1 Introduction of CEO (Des). Jumara Stone | 2 Min |
| 2. | Meeting Business (Chair) | 2 Min |
| | 2.1 Statement of quorum. | |
| | 2.2 Apologies | |
| | 2.3 Completed Declarations of Business | |
| | 2.4 Declarations of Business (This meeting) | |
| | 2.5 Confidentiality Statement | |
| 3. | Presentation by CEO (Des): Jumara Stone. | 10 Min |
| 4. | Governance Matters | 10 Min |
| | 4.1 Report on recent elections. | |
| 5. | Minutes of the Previous Meeting – Mon 6 Sep 23. (Chair) | 5 Min |
| | 5.1 Accuracy. | |
| | 5.2 Matter Arising not on the agenda | |
| | 5.3 Outstanding Actions | |
| 6. | Committee Reports | |
| | 6.1 Finance Committee. (NW) | |
| | 6.1.a. Written paper | 3 Min |
| | 6.1.b. Annual Report Extract | 3 Min |
| | 6.2 Management Committee (LJ) | 3 Min |
| | 6.2.a. Minutes of the last formal meeting (MC 0179 : 26 Sep 23) | |
| | 6.3 Appointments & HR Committee. (EP) | 3 Min |
| | 6.4 Risk & Oversight Committee (SS) | 3 Min |
| 7. | FTSU Reports. | |
| | 7.1 Under-graduate Education Officer (TS) | 2 Min |
| | 7.2 Activities & Opportunities Officer (LJ) | 2 Min |
| | 7.3 Post-Graduate Education Officer (EP) | 2 Min |
| | 7.4 Campaigns & Democracy Officer (SS) | 2 Min |
| | 7.5 Welfare, Community & Diversity (NW) | 2 Min |
| 8. | CEO Report (CEO) | 5 Min |
| 9. | HR Update (CEO) | 5 Min |
| 10. | Risk Register (Standing Item) | |

11.	Union Council Report (SS)	5 Min
12.	SMT one-off payment (Chair)	5 Min
13.	Dates of future Meetings	1 Min
14.	Any Other Business	Total: 75 Min

Confidential items for Part 2

15.	SMT Structure	
	15.1 Paper (CB)	5 Min
	15.2 Trustee discussion	10 Min
16.	Minutes of the last meeting Mon 6 Sep 23.	

Dates of Future Meetings

Mon 11 Dec 23 @ 1600

Mon 12 Feb 24 @ 1600

Mon 8 Apr 24 @ 1600

Thu 30 May 24 @ 1600

Tue 25 Jun 23 @ 0900 (Followed by Strategy Day)