

TB 1315 – Trustee Board Agenda

Meeting: Trustee Board
Date: 15 December 2022
Time: 4pm
Location: Bookable Room 1, Union House
Author: Elise Page/Abbie Mulcairn
Status: Draft

**Starred items are for noting and will not usually be open for discussion unless a prior request is placed with the chair.*

Confidential papers will be in the Closed Business section. Treat these papers as highly confidential.

ADMINISTRATION

TB 1316 Statements from the Chair

To note any statements from the Chair

TB 1317 Declarations of Interest

To update the Register of Interest and accept any declarations of interest

TB 1318 Minutes of the previous meeting

To approve the minutes of the meeting held on 29th September 2022

TB 1319 Verbal Update on Action Points and Matters Arising

To note on action points and any other matters arising from the minutes not otherwise covered by the agenda.

Item	Action Requested	Date	Assigned
TB 1243	EP and SS to send changes to bye-laws around board subcommittees to first union council of year	October UC	EP & SS
TB 1264	C&D officer to propose amended motion to first UC of new academic year (additional trustee motion)	October UC	SS
TB 1296	AM to send declaration of interest form to new members and those who haven't submitted All trustees without completed DoI's to return form before the next Board	November Board	AM All trustees
TB 1307	CW to bring back details of complaints reporting to future Board		CW
TB 1309	EP to work with staff members to find an external consultant to deliver a governance review in line with the boards needs.	November Board	EP

- TB 1320 Sub-Committee Proceedings***
To note minutes of AHRC, [Finance Committee](#) and Management Committee. To note any verbal updates from Chairs. To note any verbal updates from Chairs.
- TB 1321 Minutes of other meetings**
To note minutes of SMT and [SOC](#)
- TB 1322 Trustee Board appointments and departures**
To note any appointments and departures of the Trustee Board
To note any appointments and departures of the Sub-Committees
- TB 1323 Union Council updates**
To note policies passed at Union Council
To note policy lapse changes

PERFORMANCE

- [TB 1322](#) **CEO Report and Update**
To note CEO report and take questions
- TB 1323 Officer Updates**
To note a report from the Chair of MC of Officer Updates
- TB 1324 Social Enterprise report**
To note an update on the performance of social enterprises

HR & PEOPLE & CULTURE

- TB 1325 HR Report**
To note a report and verbal update on HR activities

FINANCE AND LEGAL

- TB 1326 SUS and WF Annual Reports**
- TB 1327 Summary of Finance Issues – Dec 2022**
To discuss the summary of finance issues December 2022

TB 1328

Annual audited accounts

To receive and approve annual audited accounts

STRATEGY, POLICIES, AND GOVERNANCE

TB 1328

Cycle of Business

To approve any changes to the cycle of business

RISK

TB 1330

Risk Register Update

To note the updated risk register

SUNDRIES

TB 1331

Any Other Business

TEF Submission

To receive and note an update about the TEF student submission

TB 1332

Time, Date and Place of the next meeting

To agree a time, date and place for the next meeting

Next meeting: 4pm on 16 February 2023

CLOSED BUSINESS

TB 1333

Any other closed business

To note any other closed business