

Locker Allocation Criteria

Locker Allocation Criteria We can only allocate you a locker if you meet the following criteria:

- You must be a fully approved uea(su) society or club. This means you need to have had your constitution passed by Union Council and have been through the set-up process with the Opportunities team.
- You must be an active society. This means that you need to have over 20 members and be holding regular events/meetings.
- You need to let us know the type of equipment/resources you will be storing in the locker, e.g. books, kitchen equipment, music stands, etc. We will send you an inventory spreadsheet to fill in and you must complete this to get a locker. This is so that we know what equipment is being kept in the rooms.
- You will need to agree to our locker room policy and abide by the guidelines; this involves throwing away your rubbish, keeping your locker clean and agreeing to leave your campus card with us as a deposit if you need to take a spare key.
- You must agree to pay for any spare locker keys that need to be cut if you lose a key.
- Sports clubs can only use sports club lockers and storage rooms. Societies can only use the lockers in the society storage rooms.
- If you do not abide by our guidelines we reserve the right to take away your locker.