**Agenda** 

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| **Meeting** | **Union Council** |
| **Date** | 5th of December 2024 |
| **Location** | Lecture Theatre 3 |
| **Status** | Closed |

**Useful Information:**

***Code of Conduct***

All students are members of the union, and so should behave appropriately in line with our Code of Conduct.

<https://www.ueasu.org/union/memberscodeofconduct/>

***Expenses***

Remember – the Union (of UEA Students) may be able to reimburse you for travel or career expenses that you incur attending this meeting. Please contact [su.voice@uea.ac.uk](mailto:su.voice@uea.ac.uk) for more details.

<https://www.ueasu.org/democracy/unioncouncil/councilinfo/>

***Articles of Association and Bye-Laws***

The Union’s governing document, the Articles of Association, and it rule book, the Bye-Laws, can be found online.

<https://www.ueasu.org/union/governance/constitution/>

***Support for writing policy***

Information on how to write policy and the policy template is available online.

<https://www.ueasu.org/democracy/unioncouncil/writingpolicy/>

***How to access the online writing policy***

If you cannot attend in person on Thursday and would like to use the online facility, please join via the Teams link in your Outlook calendar. If you have any issues accessing this, please email [su.voice@uea.ac.uk.](mailto:su.voice@uea.ac.uk)

***Attendance***

The full list of union councillors can be found online.

<https://www.ueasu.org/democracy/unioncouncil/listofunioncouncillors/>

***Quorum***

“1.15 Business shall not be conducted by the Union Council: 1.15.1 unless over 40 representatives are present at a meeting;”

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| **Section A - Housekeeping** | |
| **UC 031** | **Statements from the Chair**  To receive statements from the Chair. |
| **UC 032** | **Approval of minutes of the previous meeting**  Approve or make amendments to the Minutes.  The previous meeting was held on the 7th of November 2024. |
| **UC 033** | **Matters arising**  To consider any matters arising. |
| **UC 034** | **Approval of Society and Peer Groups**  To approve any Societies and Peer Support Groups which have gotten 20 or more upvotes and got approved by the SU Opportunities Team. |
| **Section B - Reports** | |
| **UC 035** | **Student Officer Committee Report**  The elected Student Officers meet as the Student Officer Committee (SOC) where they decide on how to run campaigns and on how to implement the policies passed by Union Council. This section is your chance to scrutinise the work of SOC and to hold the Student Officers to account for the work they have been doing on your behalf.  Click here to view the SOC Report  A verbal question time by the Chair of SOC.  Approved minutes of all meetings of SOC can be viewed online  [Student Officers (ueasu.org)](https://www.ueasu.org/officers/) |
| **UC 036** | **Trustee Board Report**  The Trustee Board is the governing body of the Union and is responsible for setting the strategy of the Union, ensuring its good governance, overseeing its financial performance and its legal compliance. The Board is made up of Full Time Officer Trustees, Student Trustees elected by Union Council and four external expert Trustees. As the Chair is external, the Deputy Chair who is a Full Time Officer Trustee reports to Council and you can scrutinise the work of the Trustees and hold them to account.  Click here to view the Trustee Board Report  Approved minutes of all meetings of the Board can be viewed online.  [Trustee Board Documents (ueasu.org)](https://www.ueasu.org/union/governance/trusteeboarddocuments/) |
| **UC 037** | **Full-Time Officer Reports**  An opportunity for Students to ask Officers on their written report.  **Activities and Opportunities Officer – Olivia Hunt**  [Click here to view the Officer Update](https://ueanorwich.sharepoint.com/:b:/r/sites/ueasuunioncouncil/Shared%20Documents/General/2.%20November%2024/Officer%20Updates/OH_Officer%20Update.pdf?csf=1&web=1&e=rW0uvZ)  **Campaigns and Democracy Officer – Chris Kershaw**  [Click here to view the Officer Update](https://ueanorwich.sharepoint.com/:b:/r/sites/ueasuunioncouncil/Shared%20Documents/General/2.%20November%2024/Officer%20Updates/CK_Officer%20Update.pdf?csf=1&web=1&e=Trg6Ss)  **Postgraduate Officer – Bhaskar Bukkanahalli Shivanna**  [Click here to view the Officer Update](https://ueanorwich.sharepoint.com/:b:/r/sites/ueasuunioncouncil/Shared%20Documents/General/2.%20November%2024/Officer%20Updates/BBS_Officer%20Update.pdf?csf=1&web=1&e=S82STV)  **Undergraduate Education Officer – Rebekah Temple-Fielder**  [Click here to view the Officer Update](https://ueanorwich.sharepoint.com/:b:/r/sites/ueasuunioncouncil/Shared%20Documents/General/2.%20November%2024/Officer%20Updates/RTF_Officer%20Update.pdf?csf=1&web=1&e=Z8oXmE)  **Welfare, Community & Diversity Officer – Nathan Wyatt**  [Click here to view the Officer Update](https://ueanorwich.sharepoint.com/:b:/r/sites/ueasuunioncouncil/Shared%20Documents/General/2.%20November%2024/Officer%20Updates/NW_Officer%20Update.pdf?csf=1&web=1&e=bKJe1b)  **Non-Portfolio Officer – Sam Pyle**  No report submitted.  **Non-Portfolio Officer – Hannah Foley**  No report submitted.  **Non-Portfolio Officer – Ahsan Ahmad**  No report submitted.  **Non-Portfolio Officer – Sapphire Roques**  No report submitted.  **Ethical Issues Officer – Bianca Chiciudean**  No report submitted.  **International (EU) Officer – Nayana Chandra**  No report submitted.  **International (Non-EU) Officer – Ali Sabba**  No report submitted.  **Environment Officer – Oscar Welchman**  No report submitted.  **Women’s Officer – Alicia Khuttan**  No report submitted.  **Invisible Disabilities Officer – Chelsea Hishon**  No report submitted.  **Physical Disabilities Officer – Hermione Guymer**  No report submitted.  **People of Colour Officer – Nadia Eweiss**  No report submitted.  **Black Students Officer – Lydiah Malova**  No report submitted.  **Mature Students Officer – Chelsea Hishon**  No report submitted.  **LGBTQ+ (Open Place) Officer – Matthew Shields**  No report submitted.  **LGBTQ+ (Trans + Non-Binary Place) Officer – Thea Glover**  No report submitted.  Any Officer updates can be found online.  [Officer Updates (ueasu.org)](https://www.ueasu.org/officers/officer-updates/) |
| **Section C – Open Discussion** | |
| **UC 038** | **Open Discussion Topics: TOPIC**  Time set for group discussion and direct student consultation that can ultimately influence policy and Union strategy. Union Council representatives may request items for open discussion with the Chair before the agenda deadline.  For this meeting we will be looking at: |
| **Section D – Policy Making** | |
| If you would look to propose an amendment to any of the resolutions, please send it to proper and the Chair at the earliest opportunity before the meeting to see if the proposer is willing to incorporate it into their resolution. Please email your amendment to [union.council@uea.ac.uk](mailto:su.voice@uea.ac.uk) and inform us whether it was accepted or rejected by the proposer. The deadline for amendments is 48 ours before the start of the meeting.  All current Union Policy is available online  [Union Policy (ueasu.org)](https://www.ueasu.org/democracy/unionpolicy/)  **UC 039:**   |  | | --- | | **Motion title**: To rename the sabbatical role of 'Welfare, Community, and Diversity Officer' to 'Communities and Culture Officer.' | |  | |  | |  | | |
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| **Section E – Any Other Business** | |
| **UC** | **Any Other Business**  Any other business items are matters which representatives could not have become aware of before the agenda deadline. These items can be requested from the Chair up to 24 hours before the start of the meeting |
| **UC** | **Next Meeting**  The next meeting is held on the 6th of February 2025.  The deadline for agenda items to this meeting is 5pm on the 24th of January 2025. |